



**TOWN OF GREENBURGH  
BUILDING DEPARTMENT**

177 HILLSIDE AVENUE, GREENBURGH, NEW YORK 10607

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**Fee: \$200**

**APPLICATION # \_\_\_\_\_ - \_\_\_\_\_**

**APPLICATION FOR OPERATING PERMIT FOR  
WELDING AND OTHER HOT WORKS**

An operating permit is required for welding and other hot works operations. Attach a location plan where welding or other works is to be performed ; Certificate of liability insurance/workers compensation, naming the "Town of Greenburgh" as additionally insured; Electrical/Plumbing Permits required for any and all electrical and plumbing connections/disconnects

**For Office Use Only**

Inspector Assigned: \_\_\_\_\_

Approved By: \_\_\_\_\_

**SUBJECT PROPERTY INFORMATION**

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Floor # \_\_\_\_\_ Suite # \_\_\_\_\_ Room # \_\_\_\_\_

Parcel ID: \_\_\_\_\_ Occupancy Class \_\_\_\_\_

**OWNER/LESSEE INFORMATION**

Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail: \_\_\_\_\_

Lessee \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail: \_\_\_\_\_

**APPLICANT INFORMATION**

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail: \_\_\_\_\_

I hereby certify that I am duly authorized to make an application for an operating permit

Signature \_\_\_\_\_ Date \_\_\_\_\_

## WELDING AND OTHER HOT WORKS

### TYPE OF HOT WORKS PROPOSED

CUTTING    WELDING    TORCH-APPLIED ROOF SYSTEM    OTHER \_\_\_\_\_

HOT WORK AREA \_\_\_\_\_

FIRE DEPARTMENT CONDUCTING FIRE WATCH \_\_\_\_\_

(Section 3504.2 of the Fire Code of New York State)

### WELDING/HOT WORKS CONTRACTOR/OPERATOR INFORMATION

Company Name : \_\_\_\_\_ Telephone Number : \_\_\_\_\_

Address: \_\_\_\_\_

#### **Pre-Hot-Work Check**

Section 3504.3.1 of the Fire Code of New York State

**This pre-hot-work check shall be conducted prior to work to ensure that all equipment is safe and hazards are recognized and protected. This report shall be kept at the work site during the work and available upon request and for 48 hours after work is complete.**

This check is to be performed and completed by the Responsible Person for hot works operation

### COMPLETE

- 1. Hot work equipment to be used shall be in satisfactory operating condition and in good repair
- 2. Hot work site is clear of combustibles or combustibles are protected
- 3. Exposed construction is of noncombustible materials or, if combustible, then protected
- 4. Openings are protected
- 5. Floors are kept clean
- 6. No exposed combustibles are located on the opposite side of partitions, walls, ceilings or floors
- 7. Fire watches have been assigned
- 8. Approved actions have been taken to prevent accidental activation of suppression and detections equipment in accordance with Sections 2604.1.8 and 2604.1.9 of the Fire Code of New York State
- 9. Fire extinguishers and fire hoses (where provided) are operable and available
- 10. Code Enforcement Officer notified of start of hot works operation (914) 993-1562

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_