



Hotel Room Occupancy Tax

Application for Certificate of Authority

In order to register your hotel, the registration forms must be completed and returned to the address below by mail, or scanned to finance@greenburghny.com. The hotel will be registered with the town's Hotel Tax division and the Certificate of Authority will be issued and sent to authorize collection of the tax.

1.) Federal Tax ID: _____

2.) Hotel Name: _____

Hotel Address: _____

Phone #: _____

3.) Number of rooms: _____

4.) Date Hotel opened/will open in Westchester County: _____

I hereby certify that the statements made herein have been examined by me, and are to the best of my knowledge and belief, true and complete.

Date: _____

Print Name: _____

Title: _____

Sign: _____